

JQS Verification



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Regulatory framework

Duty of care

The Operator has an overall responsibility for ensuring that operations are conducted in an acceptable manner and in accordance with applicable regulations.

Verification of compliance - Operator must ensure that everyone carrying out work for it complies with the requirements specified in the HSE regulations. This duty to verify compliance is additional to each player's duty to comply with the regulations, and is a general and overriding supervisory obligation.

Ref. Mandate

Objectives of JQS Verification

1. To conduct a JQS audit of supplier management systems in order to verify compliance with the requirements of Norsok S-006 and to verify the correctness of the supplier self-assessment scores submitted to JQS.
2. To conduct a JQS audit of supplier management systems in order to verify compliance with the requirements of the JQS QRM Module and to verify the correctness of the supplier self-assessment scores submitted to JQS.

Ref. Mandate

The JQS Verification audits are performed on behalf of Oil and Gas operators.

Objectives of JQS Verification

Ensure a common and transparent approach for HSEQ verification of suppliers' management system:

- Provide reliable information for operators in order to ensure that contractors HSEQ management system has an acceptable level
- Cost efficient to do common verifications i.e. minimize operators and suppliers workload
- Precise communication and expectations towards suppliers
- Standard framework and approved auditors
- Contribute to simplification and clarification across operators and suppliers
- Utilizing available data for continuous improvement purposes for the supplier market, e.g. trend analysis, strong/weak areas, etc.
- Raise level of reliability of self-assessments and preventive effect of JQS audits

Ref. Mandate

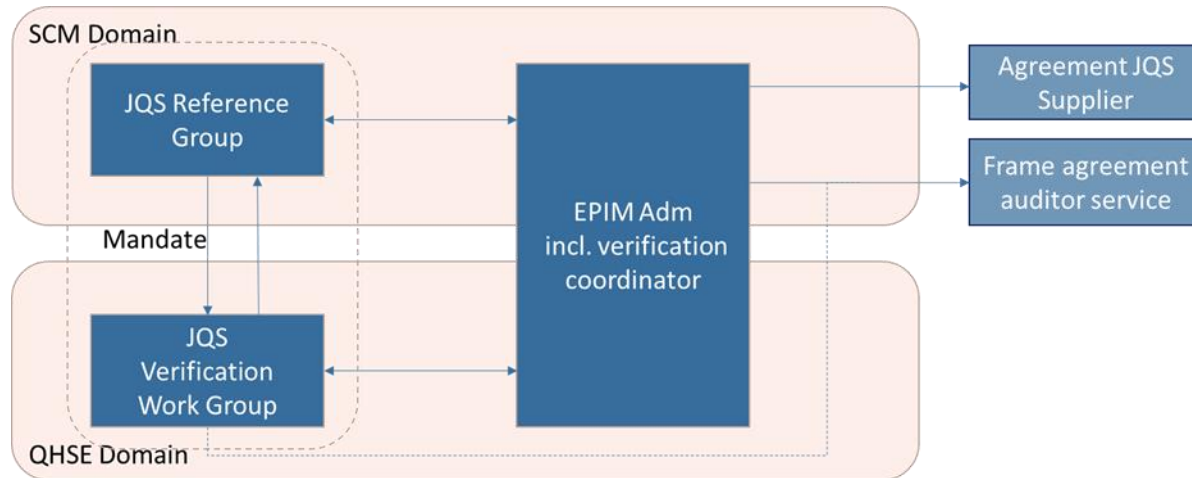
Organization and responsibility

The JQS Reference group holds the overall responsibility for the JQS Verification process.

The JQS Reference Group issues a mandate to the JQS Verification Work Group.

The JQS Verification Work Group shall oversee the concept, principles and processes of the JQS Verification service.

EPIM's SCM Domain and QHSE Domain coordinates the JQS Verification process on behalf of the JQS Verification Work Group .



EPIM is a non-profit membership organization established in November 2007, and governed by the operators on the NCS.

JQS Verification Work Group

The JQS Verification Work Group shall:

- Propose updates to the JQS Verification Handbook, when applicable, to keep it up to date in accordance with current regulations and experience
- Be consulted in the process of engaging a JQS Verification Coordinator
- Identify minimum qualification standards for JQS Audit Team members
- Approve the JQS Verification audit program
- Evaluate the performance of the JQS Verification Service annually – Management review
- Establish work groups for initiating improvements regarding JQS Verification service

Ref. JQS Verification Handbook

JQS verification Coordinator

The JQS verification Coordinator shall:

- Ensure that qualified HSEQ audit services are available
- Coordinate the service
 - Manage the process for nomination and prioritization of suppliers for JQS Verification audits
 - Coordinate and follow up JQS audit suppliers
 - Manage the approved audit program
 - Quality assure and publish audit reports and improvement plans
- Cooperate with and support the JQS Verification Work Group
- Analyze trends and continuously work to improve the JQS Verification service
- Arrange and perform introduction training for new auditors
- Participate in JQS Verification Work Group meetings

Ref. JQS Verification Handbook

JQS Verification Handbook

The JQS verification Handbook forms the basis for management of the JQS Verification audits.

The JQS Verification Handbook provides an overview of the JQS Verification process, roles and responsibilities, and a formal procedure for executing JQS Verification audits of supplier management systems.



Nomination of suppliers for JQS Verification audit

Suppliers shall be nominated for a JQS Verification audit on the basis of:

1. Suppliers nominated by company based on own criticality evaluation
2. Suppliers may nominate themselves at their own discretion for an audit
3. Suppliers requesting a re-audit

Operators can also acquire audits outside the JQS Verification audit program from the JQS audit suppliers through the established contractual agreements.

The participants shall nominate suppliers to be audited by register details in the JQS Verification audit nomination form and send it to jqsverification@epim.no.

Nomination deadlines:

- Dec.10th
- June 10th

JQS Verification audit reports

The JQS Verification audits will be performed using the same scoring system as the audited supplier have entered in the JQS system:

Unacceptable	= A
Poor	= B
Acceptable	= C
Excellent	= D
Not applicable*	= N/A

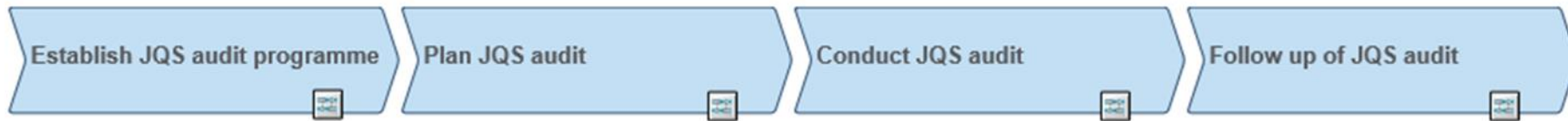
*If a requirement in NORSOK S-006 or ISO 9001 is deemed to be irrelevant by the supplier, and provided the supplier has documented its reasoning for reaching this conclusion, N/A can be applied as the score. In any such case, the audit team must verify that this score is correct

JQS Verification audit reports and the supplier's improvement plan, if any, will be made available in the JQS.

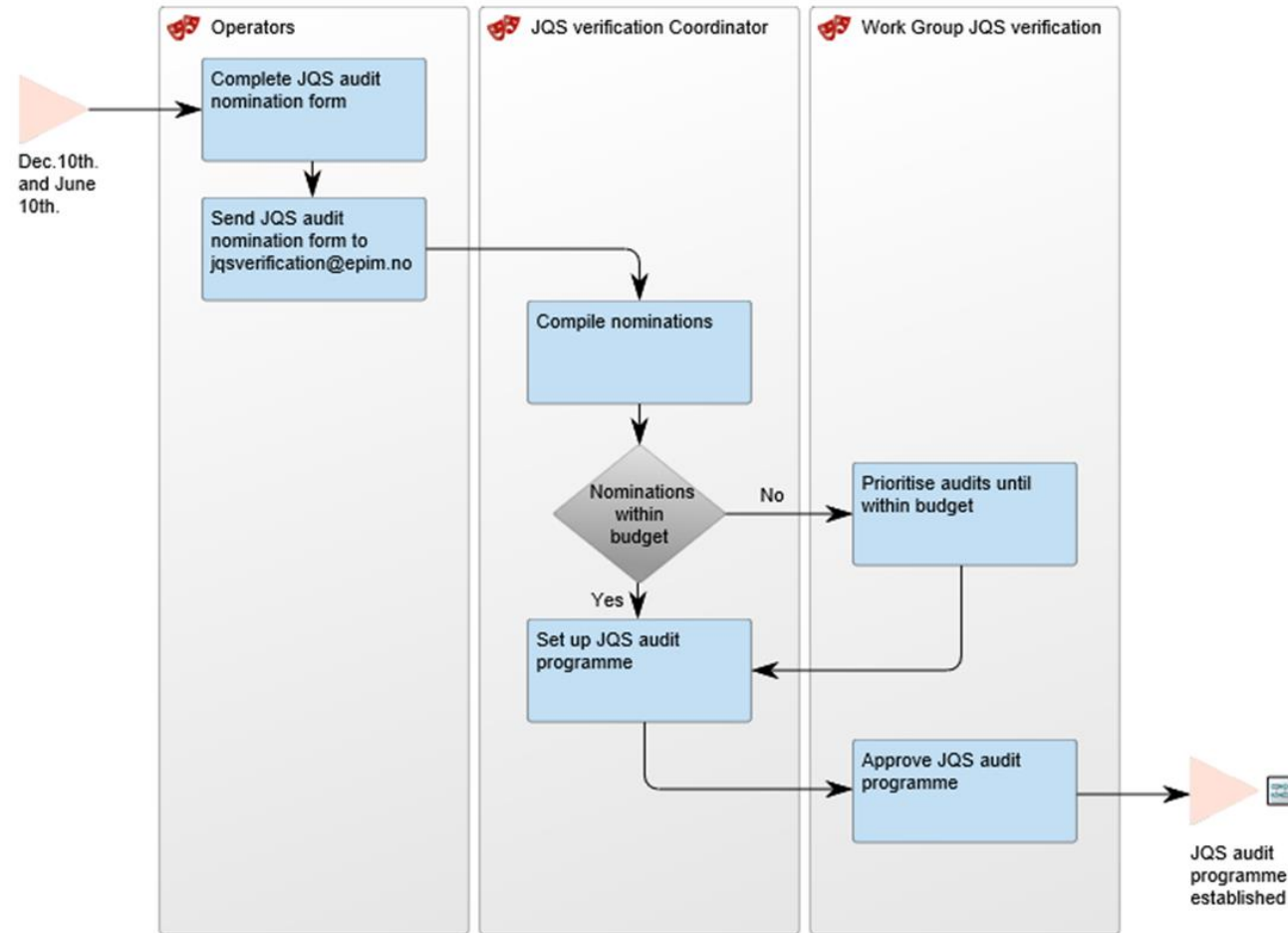
Suppliers will be encouraged to submit an improvement plan for scores below 'C'.

JQS Verification Coordinator will keep the JQS Verification Work Group updated of information from the JQS Verification audits in quarterly JQS Verification Work Group meetings.

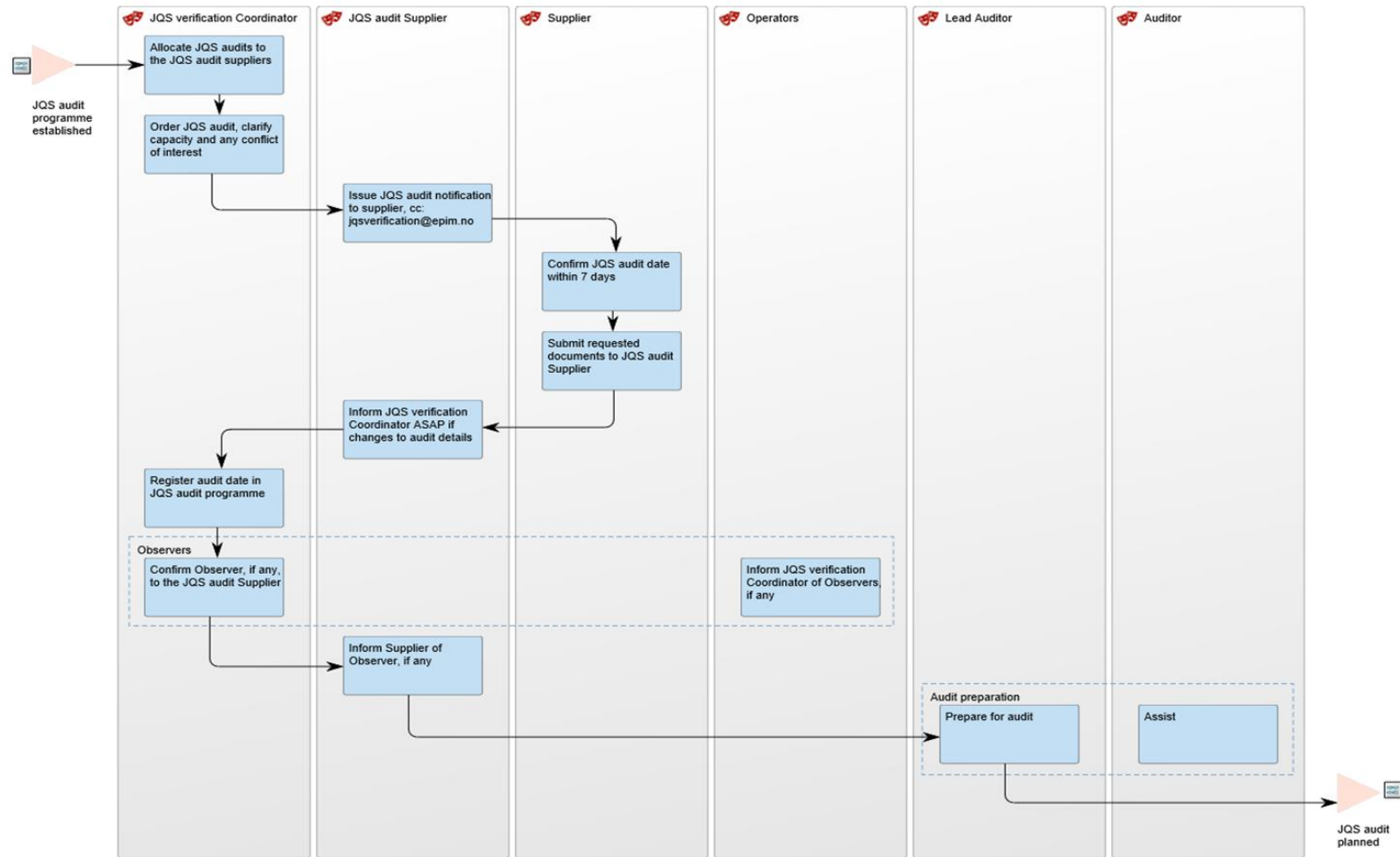
JQS Verification audit process



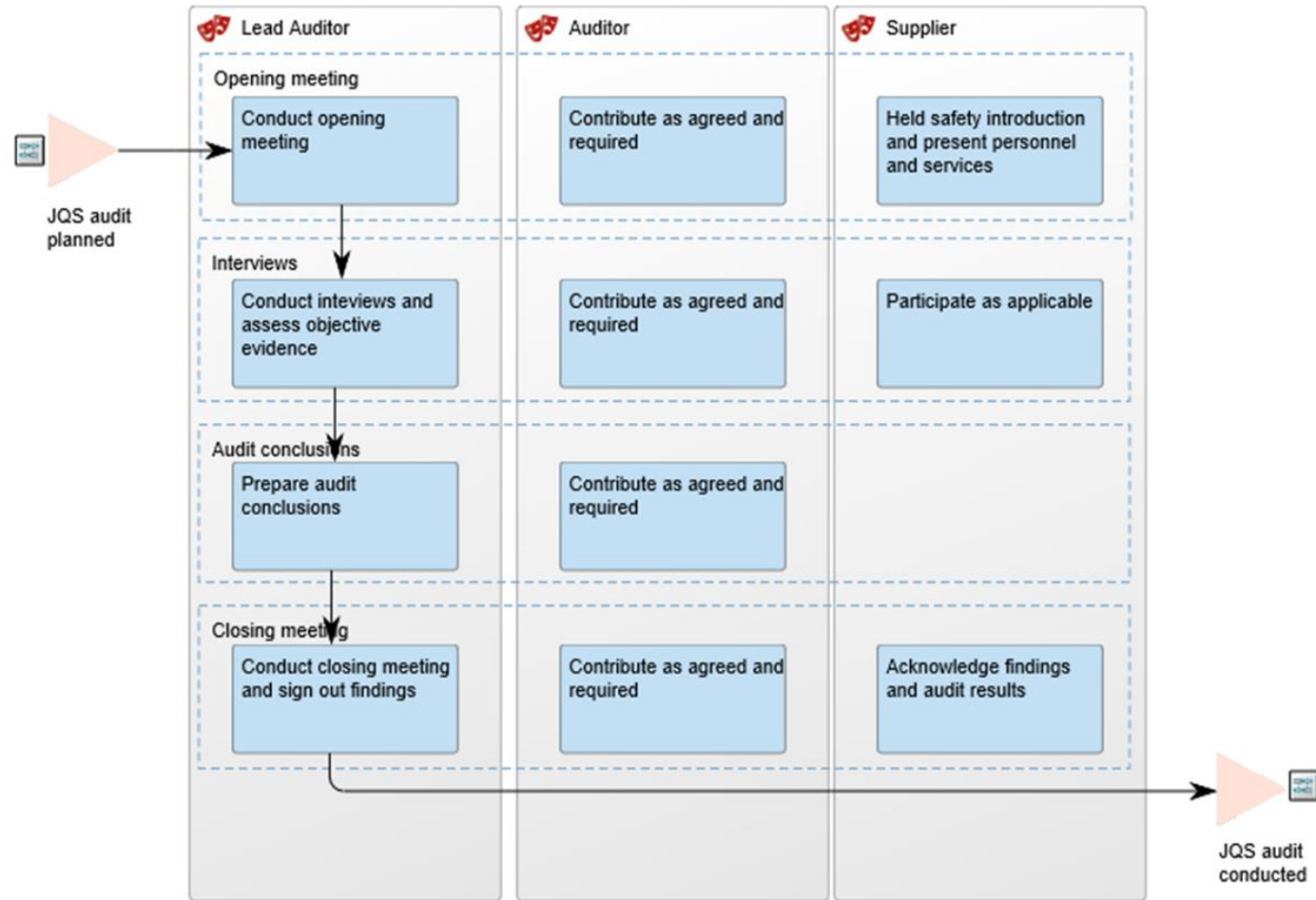
Establish JQS Verification audit program



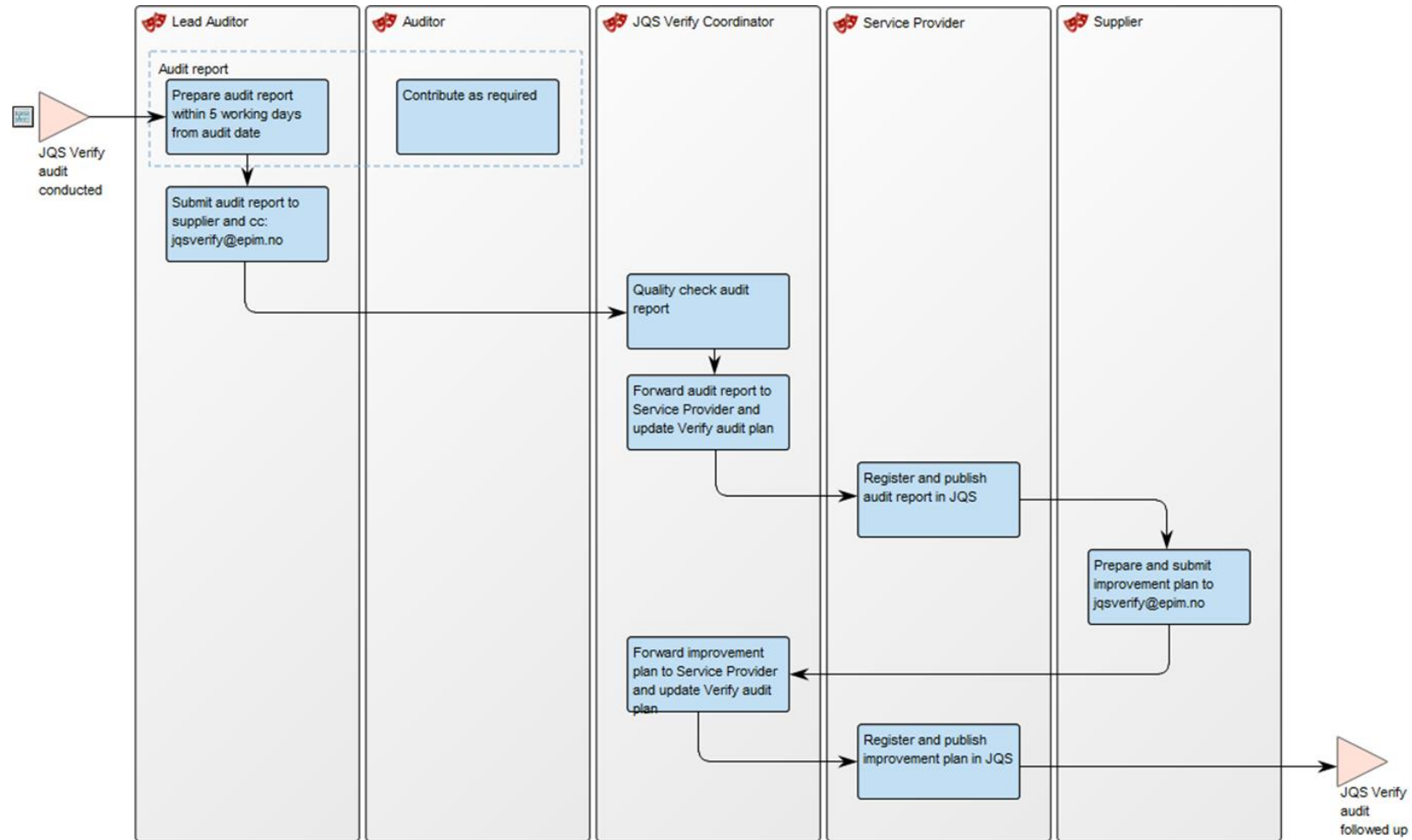
Plan JQS Verification audit



Conduct JQS Verification audit



Follow up JQS Verification audit



Other

Relevant JQS Verification documents are made available in ProjectPlace.

Example of documents in ProjectPlace are:

- JQS Verification Handbook
- MOMs
- Action list
- JQS Verification audit programme
- Presentations
- Etc.